

Board Agenda September 8, 2021

Salem City Board of Education Salem, New Jersey 08079 Board of Education Meeting September 8, 2021

CALL TO ORDER: A meeting of the Salem City Board of Education is called to order at _____ p.m. in the Salem High School Library located at 219 Walnut Street in Salem, New Jersey 08079.

OPEN MEETING: Adequate notice of this meeting has been provided in the local news media and a place of public notice located at the Salem City Board of Education Office, 205 Walnut Street, Salem, New Jersey as required in the Open Public Meeting Act, Chapter 231, P.L. 1975.

FLAG SALUTE

Board Members

Carol Adams
Kendra Fletcher
Daffonie Moore

Laquendala Bentley
Yuenge Groce
Nilda Wilkins

Christopher Colon
Joan Hoolahan

District Representatives:

LAC: Laura Tice Crane
Quinton: William McDonald
Mannington: Eric Buzby

Administrators:

Dr. Patrick Michel, Superintendent
Herbert Schectman, School Business Administrator
Dr. Meghan Taylor, Director of Special Services
Linda Del Rossi, Supervisor of Literacy/SS PreK-12
John Mulhorn, Principal Salem High School
Jordan Pla, VP Salem High School

Pascale DeVilmé, Principal Salem Middle School
Will Allen, VP Salem Middle School
Michele Beach, VP Salem Middle School
Syeda Carter, Principal John Fenwick Academy
Gia Sparacio Scarani, VP of Early Childhood
Darryl Roberts, VP Salem High School

OTHERS: Mr. Corey Ahart

AUDIENCE PARTICIPATION

(Moment of Silence in honor of Ms. Veronica Wright)

Audience members attending Board of Education Meetings are permitted to voice their opinions on school related topics at specified times during the regular meeting. These times are included in the printed agenda for the meeting. Members of the public are encouraged to speak during the public portion of the meeting. Complaints stated, or actions requested by the public, will be taken under advisement by the Board for investigation, discussion, and action or disposition at a later time/date.

When addressing the Board of Education, please respect the following procedure:

1. Be recognized by the Board President.
2. State your full name and address before commenting.
3. Identify the resolution on which you will be commenting.
4. Wait to be recognized before making your comment(s).
5. Limit your comments to the specific resolution.
6. Time is limited to three (3) minutes per person.
7. If your questions or comments pertain to litigation, student or personnel items or negotiations, we would ask that you see the Superintendent after the meeting since we do not discuss these items in public.

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BOARD COMMITTEE REPORTS

PRINCIPALS'/ADMINISTRATORS' REPORTS AND COMMENTARY

SUPERINTENDENT'S COMMENTS/REPORTS

Motion (/) Board to approve regular and executive minutes of August 11, 2021, Board of Education meeting.

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BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORTS

Board Reports (Exhibit A)

Motion (/) To approve the Board Secretary's reports in memo: **#2-A-E-3.**

- A. *Request Board approval of the transfer of the funds as previously approved by the Superintendent pursuant to 18A:22-8.1 for the month(s) of July 2021.
- B. *Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify for the month ending July 2021 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Salem City Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1
In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has changed for the month ending July 2021 as follows:

Board Secretary

Date

- C. *Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of July 2021. The Treasurer's Report and Secretary's Report are in agreement for the month of July 2021 pending audit.
- D. Pursuant to N.J.A.C. 6A: 23A-16.10 (c) 4, the Salem City Board of Education certifies for the month ending July 2021 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
- E. To approve the Payment of Bills and Purchase Report:
From the General Account for Balance as summarized on attached board memo(s)
- | | |
|---|-----------------|
| To approve Purchases Report for August 2021 | \$ 5,688,925.21 |
| To approve Payment of Bills for August 2021 | |
| General Account | \$1,219,931.57 |
- Confirmation of payrolls for August 2021
- | | | |
|------------------------|------------------------|--------------|
| <u>August 13, 2021</u> | General Acct. Transfer | \$194,460.11 |
| <u>August 30, 2021</u> | General Acct. Transfer | \$185,033.68 |

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Miscellaneous

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#2-F-3**

1. Request Board approval of the 21-22 Student Internship Agreement between Salem City School District and Rowan University. The purpose of the agreement is to identify the mutual responsibilities and expectations of the University and the Facility, in connection with paid or unpaid internships for students in University's Educator Preparation Programs.
2. Request Board approval of the Fresh Fruit and Vegetable Program October 21 – June 2022 budgets:
 - John Fenwick Academy - \$21,450.00
 - Salem Middle School - \$22,550.00

Further, Request Board approval of the (*REVISED*) Fresh Fruit and Vegetable Program September 2021 budgets:

- John Fenwick Academy - \$2,209.35
- Salem Middle School - \$2,322.65

3. Request Board approval to contract with:

American Reading Company

Grab and Go Pack – Grades PreK-1

Grab and Go Pack – Jobs in My Community – Grades 2-3

Grab and Go Pack – Marine Life – Grades 4-5

Funds available in 20-231-100-600-01-JFA \$20,500.00

Funds available I 20-231-100-600-02-SMS \$ 6,400.00

(ESEA – Title I Funds – 2021-2022)

Edmentum – Plato – Site License

\$18,259.00

Funds available in 20-231-100-300-00-DIS

(ESEA – Title I Funds – 2021-2022)

Houghton Mifflin Harcourt for Reading Inventory and READ 180

Technology Renewal 2021

\$14,270.00

Funds available in 20-231-100-600-02-SMS

(ESEA – Title I Funds – 2021-2022)

21st Partnership for STEM for Professional Development

\$73,459.00

Funds available in 20-272-200-300-00-DIS

(ESEA - Title II, Part A – 2021-2022)

Christopher LaBounty

Contract Agreement for College Wise -

July 2021 – June 2022

Funds available in 20-231-200-300-03-SHS \$114,733.

Funds available in 20-460- 200-300 \$ 49,222.

Funds available in 20-231-200-300-00-DIS-CO \$ 23,045.

(ESEA – Title I, Title IV, Carry-Over – 2021-2022) \$187,000.

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Savvas Learning Company for SuccessMaker – Site License \$10,800.00
Funds available in 20-231-100-600-02-SMS
(ESEA - Title I Funds – 2021-2022)

- Resolved, that the Salem City Board of Education authorize Herbert Schectman to enter into a contract with Regan Young England Butera (RYEBREAD) for the review and plan to renovate/repair/replace HVAC systems at the Salem Middle School and the John Fenwick Academy.

RYEBREAD is the district's Architect of Record. They will also subcontract engineering services to Kelter & Gilligo (K&G) to complete a survey of the HVAC systems currently in place. Based upon the survey, RYEBREAD will prepare a report of remediation in conjunction with New Road Construction who will remain as the general contractor.

Costs will be funded by both the ESSERS II grant and the ARP-ESSERS III grant.

- Request Board approval for payment to Mr. Thomas A. Coleman, NJASA Mentorship Program for Dr. Meghan Taylor, Director of Special Services. Cost for services are \$2,500.00 for the 2021-2022 school year. Account #11-000-219-800-00-CST

Home Instruction: In/ Out of District/Residential

Motion (/) Board to Approve: **#7-C-3**

- Board to approve the following students for home instruction:

Student ID	Health Care/Teacher	Costs (Prorated)	Dates	Account #
01250039	Katie Starn / Betsy Tortella	\$35.00/hr. 10 hrs./wk. <i>(split the hours)</i>	9-3-2021 to TBD	TBD

Miscellaneous

Motion (/) Board to Approve: **#7-D-3**

- Request Board approval for Anthony Farmer, Jr. (resident district school – Winslow Township) to be accepted into the School Choice Program as an 10th grade student. Parents have completed a School Choice form and will provide their own transportation.

PERSONNEL

A. Resignation/Retirement

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-A-3**

- Request Board approval of the resignation of Ms. Kimberly Pankok, paraprofessional at John Fenwick Academy, effective September 1, 2021.

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B. Employment

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-C-3**

1. Request Board approval of the employment of Terrance Robinson as a Substitute Custodian effective September 9, 2021.

C. Financial Request

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-D-3**

1. Request Board approval of the following Fall 2021 coach position:

Field Hockey	Assistant Coach (V)	\$1,697	Kayla Chapman
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2. Request Board approval of the following Fall 2021 coach position:

Stadium Announcer	4	\$83.20*	Kenneth Buck
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To be replaced by:

Stadium Announcer	4*	\$83.20*	Shane Harris
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3. Request Board approval of the following Fall 2021 staff position:

Press Box Supervisor	4*	\$83.20	Kenneth Buck
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*Subject to change

D. Leave of Absence

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#8-E-3**

1. Board to approve the following leave(s) of absence:

Employee ID#	346	1685
	K.O.	L.G.
Type of Leave	Intermittent – Medical	(REVISED) Family
Leave Requested	09/01/2021 – 09/01/2022	09/01/2021 – 11/29/2021
Fed Max Leave (max 90 days)	09/01/2021 – 09/01/2022	09/01/2021 – 11/29/2021
Time Usage of FMLA	12 weeks	12 weeks
NJ Family Leave (max 90 days)	N/A	09/01/2021 – 11/29/2021
Time Usage of	N/A	12 weeks

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FLA		
*Use of Sick Days	10 days	N/A
*Use of Personal Days	3 days	3 days
*Use of Vacation Days	N/A	N/A
Unpaid Leave	After exceeding all sick and personal days	After exceeding all personal days
Intermittent Leave	1-2X per week 1-2 days per episode	N/A
Extended Leave	N/A	N/A
Est. Return Date	N/A	11/30/2021

Curriculum /Professional Development

Upon the Recommendation of the Superintendent of Schools

Motion (/) Board to Approve: **#11-3**

1. Board to approve the following out of district professional developments:

Staff Member	Building	Admin. Approving	Title	Date of Program	Location	Registration and Mileage Cost
Dale Primas-Garner	JFA	Syeda Carter	Trauma and Foster Care Part 2	8/8/2021 8/25/2021 8/30/2021 9/8/2021	Virtual/Webinar	----
Heidi Bower	SHS	John Mulhorn	The 3 rd Annual NY Sports Medicine Symposium	9/22/2021	Virtual	----

Miscellaneous

Motion (/) Board to Approve: **#15-3**

1. Request Board approval of the following individual as a Volunteer Coach for the Fall 2021 season:

Girls' Soccer:
Amaya Asturrizaga

Coach Gatson concurs with this recommendation

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EXECUTIVE SESSION

Motion (/) Board to adopt the following Resolution to go into executive session at ____
_____:

R E S O L U T I O N

BE IT RESOLVED by the Board of Education of Salem City that in compliance with "The Open Public Meeting Act", P.L., 1975, C. 173, NJSA 10:4-6 et seq., that the Board shall move to a closed portion of this meeting from which the public is excluded for the purpose of discussing a matter or matters permitted to be so discussed by that Act.

The general nature of the matter(s), which the Board intends to discuss, is:_____

Minutes of such discussions shall be taken and released as soon as permitted by law in accordance with the specific individual topic discussed.

The Board shall take action as a result of such discussions only in an open to the Public session unless there is an express provision of law authorizing or requiring that such action be taken in a closed to the Public portion of a Board Meeting.

RETURN TO REGULAR SESSION

Motion (/) Board to return to open session at _____.

NEW BUSINESS:

Motion (/) Board to Approve:

ADJOURNMENT

Motion (/) Board to adjourn the September 8, 2021 meeting of the Salem City Board of Education at _____.